



## CMTN Board REGULAR MINUTES

Friday, October 22nd/2021

Venue – CMTN Prince Rupert Campus

1PM Call to Order

### ATTENDANCE:

**Board members:**

Nicole Halbauer, Chair	E. Dusdal D. Smith	D. McKeever R. Riesen
David Try, Vice Chair	J. Wesley D. McRae	P. Michell L. Waye
S. McPhail	M. Denton	

**Regrets:** C. Ollenberger

**Staff members:** M. Doyle, VP Corporate Services  
T. Kunkel, A/VP Academic, Student Services & International  
K. Quibell, Executive Assistant to the Board of Governors/Presidents Office

### Presenters:

1. The meeting was **CALLED TO ORDER** at 1PM and Territorial Acknowledgement by N. Halbauer, Chair.

2. **Oath of Office – P. Michell, First Nations Council (FNC) Chair**

The table welcomes Priscilla Michell to the CMTN Board of Governors table.  
Roundtable Introductions by all

3. **ADOPTION OF AGENDA**

On the motion made by D. Try and seconded by E. Dusdal:

**“THAT the October 22, 2021 Board Regular Agenda be adopted as presented.”**

All in Favor

**MOTION CARRIED**

#### **4. ACCEPTANCE of September 17, 2021 Board Regular Meeting Minutes**

On the motion made by S. McPhail and seconded by M. Denton:

**“THAT the Regular meeting minutes of September 17, 2021 be accepted as presented.”**

**All in Favor**

**MOTION CARRIED**

#### **5. PRESENTATIONS**

##### **5.1 Registration Update – T. Kunkel & T. Hanschen**

Power point presentation provided to Board

Titi Kunkel was happy to report that Ms. Trish Nuyten will be starting at CMTN in the position of Registrar, she would also like to thank Troy Hanschen for all of his help and work with CMTN over the past six month.

- Update on how CMTN counts our students
- Key points in the Fall 2021 registration cycle
- Fall 2021 headcount enrolment by domestic students, international students as well as by discipline and location

##### **5.2 Health Programs Update – T. Kunkel & B. Leier**

Power point presentation provided to Board

##### **5.3 CMTN Foundation Update – L. Waye**

Power point presentation provided to Board

Laurie Waye presented the Foundation update to the Board including information on:

- Positions and coverages
- Mission, Vision and Values
- Planned events for 2021/2022
- Goals for 2021/2022

##### **5.4 VP Corporate Update – M. Doyle**

M. Doyle provided a brief update to the Board.

#### **6. President’s Report – L. Waye**

A brief update was provided to the board by L. Waye that included the following:

- CMTN visit from the Honorable Anne Kang, Minister of Advanced Education and Skills training (AEST) on October 14/21.
- Trades Department collaboration with the Nisga’a Elementary Secondary School (NESS) and UA Piping Industry College to deliver “Youth Explore Trade/Intro to College” which entails a 20-week program for students.
- Financial Sustainability with a balanced budget for 2021/22 with Q1 results showing a 16.5% increase in surplus (revenue minus expenses).
- Contact North BC Project is now in year 2 of the 3-year pilot and achieving their goal of 2,000 course registrations this year.

#### **7. New Business**

##### **7.1 New Student Housing Opportunity – M. Doyle**

M. Doyle updated the Board on an opportunity presented to CMTN in regards to funding that would be made available for student housing at the Prince Rupert campus.

Action:

The Board requests that M. Doyle gather more information to update at a later time for consideration.

## 8. COMMITTEE REPORTS

### 8.1 Executive Committee & Chair's Report – N. Halbauer

N. Halbauer is happy to report a term extension for D. Try, J. Wesley and D. McRae.

### 8.2 Education Council – D. McKeever

A written report provided at table that included:

- A list of Action Items completed
- A summary of motions for 2020/21 that are now approved and available on-line shortly
- Information and updates on new courses approved

### 8.3 Finance and Audit Committee – E. Dusdal

Financials are looking good and nothing to report at this time.

### 8.4 First Nations Council – P. Michell

Priscilla Michell is happy to be at the table with the CMTN Board of Governors and able to report back to the First Nations Council.

### 8.5 Policy Review Committee – D. Try

Nothing to report at this time.

### 8.6 Futures Committee – S. McPhail & M. Denton

A Futures Committee meeting was held at the Crest Hotel on October 21/2021. The committee was very happy to have Bridie O'Brien presented 'The Two Worlds' working together with First Nations Communities. Both Shannon and Mary would like to thank Bridie on behalf of the committee for a wonderful evening.

## 9. INFORMATION/CORRESPONDENCE

### 9.1 Next Meeting held on January 14<sup>th</sup>/2022 (venue to be announced).

## 10. MEETING ADJOURNMENT

On the motion made by E. Dusdal and seconded by S. McPhail:

**"THAT the Board adjourned the meeting."**

The meeting was adjourned at 3.20 PM.

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**Recording Secretary**

Kimberly Quibell

Date:

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**Board Chair Approval**

N. Halbauer

Date: