



5331 McConnell Ave.,
Terrace, B.C., V8G 4X2
Phone: (250) 635-6511, Fax: (250) 638-5476

**MINUTES OF THE
EDUCATION COUNCIL MEETING**

Friday, 28 January 2011
President's Boardroom, Terrace Campus

Present: Ann Marie Merkel - Chair, Beverly Moore-Garcia, Cathay Sousa, Cheryl Wyatt, Debbie Stava, Kimberly McIntyre, Laura Webb, Mia Reimers, Shelley Koopmans.

Teleconference: Barb Henry, Margaret Brown.

Videoconference: Amarilys Ducharme, Lianne Gagnon, Tim MacDonald.

Guests: Dianne Bell, Jill Girodat, Mikal Jensen.

Regrets: Dave McKeever, David Hansen, Inez Shanoss, John Turner, Jonathan Bull, Reto Riesen, Robin Curry, Sabine Lundman, Sheree Ronaasen.

Recording Secretary: Stephanie Hall.

Northwest Community College would like to acknowledge the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xpisuunt (Vera Dudoward).

The Councils would also like to recognize and extend our respect to all First Nations; Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

1. Adoption of the Agenda for the 28 January 2011 meeting

Additions to the agenda:

- Update from the President
- Freedom of Information Act

Move to Pending Items:

- Assessments

Motion: Kimberly McIntyre and Debbie Stava
That the agenda be adopted with amendments.

Carried

2. Adoption of the Minutes from the 17 December 2010 meeting

Motion: Cheryl Wyatt and Beverly Moore-Garcia

That the minutes be adopted as presented with corrections to the program prerequisites for Guardian Watchmen. Math 031 will be removed, and Math 0333 will be changed to read Math 033.

Carried

3. Old Business

I. Assessments – Tabled (Moved to Pending Items)

II. Language Courses Maximum Enrolment: Michif, Sm'algayax and Tahltan

Debbie Stava and Judy Thompson have confirmed that all conversational language courses will have the same maximum enrolment. Michif 101 and Sm'algayax 101 are changing from a maximum enrolment of 18 to a maximum enrolment of 20. This matches the maximum enrolment for English 141. Tahltan 101 is being resubmitted in February as two classes, it will also have a maximum enrolment of 20.

III. Northern Collaborative Baccalaureate of Nursing Program: Correction to Admission Requirements

The changes to the Northern Collaborative Baccalaureate of Nursing Program submitted to EdCo at the 23 April 2010 meeting stated that the program prerequisites were to be:

“Have completed the following courses with a minimum of C+ (65%) in each course:

- Foundations of Mathematics 11, Pre-calculus 11 or Principles of Math 11
- Chemistry 11
- English 12

Have completed Biology 12 with a minimum of B (73%) within 5 years of application.”

The program prerequisite Biology 12 was recorded in the minutes as “with a minimum B (70%)”.

Motion: Debbie Stava and Shelley Koopmans

That the program prerequisites for the Northern Collaborative Baccalaureate of Nursing Program be corrected to read “Have completed Biology 12 with a minimum of B (73%) within 5 years of application.”

Carried

4. New Business

I. Education Council Meeting Schedule

The Education Council meeting dates for the months February through June 2011 will be amended as follows:

18 February
25 March
20 April
27 May (Combined EdCo and FNC meeting)
17 June

The revised schedule will be circulated and posted to the portal.

II. President's Update – Cathay Sousa

The appointment of Dr. Denise Henning as president will be starting on the 1st of March 2011.

BC Colleges has developed a pamphlet for circulation. The aim of the pamphlet is to promote college enrolment and funding. A letter has been sent to the local news paper with a similar aim. Retiring baby boomers and an increase in demand for employees with post secondary education is creating skill shortages in the labour market. The pamphlets will hopefully be ready for distribution for the next meeting.

The Northern Lights College remains intact. NWCC's continuing education department is working towards offering courses in the Northern Lights area.

Aboriginal Service Plan funding was provided for three years. Funding was provided by the calendar year, and ran out 31 December 2010. For all institutions receiving this funding, transition funding is being provided until the end of March 2011. NWCC received \$145000.

Beverly: Funding is for the continuation of indigenous language courses and elders in residence. We need this funding to become a part of our base. A survey has been distributed. If you have received this survey, please complete it by the submission date of 31 January 2011.

III. Freedom of Information Act – Ann Marie Merkel

An online FOIPOP course is available to NWCC employees at no cost. The course is approximately two hours in duration. Everyone needs to take this course. Take this back to clusters to let everyone know it is available. Contact HR to let them know you are interested in taking this.

Cathay: To protect privacy, do not keep student records or information at your desk. It is kept in the Registrar's Office. Do not include student names in e-mails, or employee personal information.

If you plan to take this course as a group, let HR know.

5. Reports

CPAC – Did not meet, nothing to report.

A5 – Tabled

Assessment Task Force -- Tabled

Aboriginal Cultural Knowledge Committee -- Did not meet, nothing to report.

Cluster Reports – Tabled

6. Pending Items

I. Computers for EdCo – remove from pending items.

Note: A desktop computer that is replaced by a laptop cannot leave the campus if it has student information on it.

II. Assessments – Tabled

7. Adjournment

Motion: Mia Reimers

To adjourn the meeting at 11:05 a.m.

Certified Correct:



Chair

Secretary