



5331 McConnell Ave.,  
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**MINUTES OF THE  
EDUCATION COUNCIL MEETING**

December 9, 2011  
Room 208 at 10:00 a.m.

**Present:** Cheryl Wyatt (Vice Chair), Brian Butler, Amanda Checkley, Kathryn Fullerton, Debbie Stava, Dianne Bell, Amaryllis Durchame, Reto Rieson, Gerry Gauthier, Melanie Wilke.

**Teleconference:** Lianne Gagnon, Dave McKeever

**Guests:** Mike Jensen

**Regrets:** John Turner, Beverly Moore Garcia, Conal McKenna, Chantel Smeysters

**Recording Secretary:** Annette Sorensen.

**Call to Order:** The Chair called the meeting to order at 10:15 a.m. in Room 208, at the Terrace Campus.

Northwest Community College would like to acknowledge the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xpisuunt (Vera Dudoward).

The Councils would also like to recognize and extend our respect to all First Nations; Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

**Motion:** Melanie Wilke and Debbie Stava  
*To approve the Agenda for the October 28, 2011 meeting with the addition of the National day of Action February 1, 2012 in New Business.* *Carried*

**Motion:** Brian Butler and Amanda Checkley  
*To approve the October 28, 2012 minutes.* *Carried*

## **Old Business**

**Motion:** Brian Butler and Amanda Checkley

*The Terms of Reference document is not required as EDCO is guided by the Bylaws. The Terms of Reference document will be retired.* *Carried*

**Discussion:** The Bylaws need to be reviewed first with any additions of EDCO standing committees.

**Motion:** Dave McKeever and Brian Butler

*To create a task force to revisit the Bylaws - any changes to be forwarded to Jill Pimlott, Brian Butler, Debbie Stava or Dave McKeever with recommendations to be submitted at the February 2012 meeting.* *Carried*

## **New Business**

### **Grading Profile**

**Motion:** Debbie Stava and Kathryn Fullerton

*That cluster committee members go back to their departments to have the discussions on the topic of standardizing the grading profile within the programs.* *Carried*

Action: That the EDCO chair send out the request to the clusters.

**Debbie Stava** – Request volunteers to stand on the following committees:

Transfer Credit- Debbie Stava, Amarilys Ducharme, Brian Butler, Lianne Gagnon, Reto Riesen .

Concurrent Studies: Debbie Stava, Dave McKeever, Brian Butler.

Student Withdrawal: Debbie Stava, Lianne Gagnon, Jill Pimlott and Dave McKeever.

PLA: Debbie Stava, Dave McKeever, Brian Butler, and Reto Riesen

### **Bursary Application Form- Jill Pimlott**

Action: Jill Pimlott will call an A5 committee meeting and bring back recommendations to the next EDCO meeting of the best way to update the Bursary Application Form.

Recommendation: to send out another invitation for new members for A5 -Members: Margaret Brown and Jill Pimlott

### **National Day of Action**

**Motion:** Amarilys Ducharme and Reto Riesen

*That EDCO support student action "Ed is a right" campaign.* *Carried*

**Motion:** Amarilys Ducharme and Reto Riesen

*That Education Council supports in principle, academic amnesty for students who participate in local events as part of the National Day of Action on February 1, 2012.* *Carried*

**Motion:** Gerry Gauthier and Kathryn Fullerton

*In future that any presentation from CFS comes in a written form and come at least 2 weeks in advance.* *Carried*

- **CPAC Report - Brian Butler**

- Aboriginal Cultural Knowledge Committee - No Report
- 5. Admissions, Assessment, Awards & Academic Appeals (A5) No report**
- Reports- Advisory Committees**
- Prior Learning Assessment-No Report
- International Education Committee- No Report
- Student Support and Access Committee-No Report
- Library Committee-No Report
- Assessment Task Force- No Report
- Aboriginal Cultural Knowledge Committee- No Report
- **Reports- Cluster Committees**
- Development Education- No Report
- Human Services-No Report
- Workforce Training & Continuing Studies-No Report
- Health Programs- Verbal Report- No Report
- University Credit- No Report
- Business Programs- No Report
  
- Business Tech/Computer Tech-No Report
- Trades/ Industry/ Training Authority- No Report
- Library Services- No Report



**Motion:** Brian Butler and Kathryn Fullerton

*To adjourn the meeting.*

*Carried*

**Next meeting: January 27, 2012**

**Certified Correct:**

 <b>Chair</b>	 <b>Secretary</b>
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