

**MINUTES OF THE  
EDUCATION COUNCIL MEETING**

February 24, 2012

Room 208 at 10:00 a.m.

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**Present:** Cheryl Wyatt (Chair), Deb Stava, Beverly Moore-Garcia, Melanie Wilke, Dianne Bell, Amanda Checkley, Darlene Westerman( for Kathryn Fullerton), Gerry Gauthier, Margaret Brown, Brian Butler, Conal McKenna

**Recording Secretary:** Lynne Nordstrom

**Videoconference:** Dave McKeever, Erfan Zahra'i(for Reto Riesen), John Turner, Sabine Lundman

**Guests:** Dianne Bell, Jill Pimlott

**Regrets:** Lianne Gagnon, Adrian Carlick, Kathryn Fullerton, John Krisinger, Reto Riesen, Keisha Wilson, Chantal Smeysters, Amarilys Durcharme, Hillary Williams, Denise Henning

**Call to Order:** Cheryl Wyatt called the meeting to order at 10:05 a.m.

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xpisuunt, Vera Dudoward.

**1. Motion:** Sabine Lundman and Melanie Wilke

*to adopt the Agenda as presented*

*Carried*

**2. Motion:** Sabine Lundman and Melanie Wilke

Not able to approve the Minutes for 27 January, 2012 as no copy of minutes on portal; also typos in document that need to be corrected. Defer this to next meeting

*Tabled*

**Motion:** Sabine Lundman and Melanie Wilke

*to Approve the Minutes for February 10, 2012 - Margaret – should be headed as "special meeting". Cheryl - changes will be made.*

*Carried*

**3. Business Arising**

**Chair & Vice Chair Elections:** Debbie Stava

Margaret Brown – Hazelton has resigned as chair of Education Council. Term normally runs April to March of each year; recommend that we conduct the election so that it carries over for the full year from now (February 24, 2012) until March of 2013.

**Motion:** Margaret Brown and Debbie Stava

*That the election for EDCO Chair Person that we are about to conduct today be for the terms of office from now (February 24, 2012) until March 31, 2013 as opposed to the usual term of April 1 – March 31.*

*Carried*

First Call for nominations for the position of chair of EDCO.

Margaret nominates Dave McKeever. Dave respectfully declines.

Second call for nominations for chair.

Beverly will nominate Cheryl Wyatt. Cheryl accepts.

Clarification of 25% release time to chair as noted by Dave McKeever

Third and final call for nominations.

Dave McKeever nominates Brian Butler. Brian respectfully declines.

No other nominations on the floor- Chair by acclamation - **Cheryl Wyatt.**

First call for nominations for Vice Chair for EDCO for 2012/2013 term starting at this date.

Amanda Checkley nominates Melanie Wilke. Melanie accepts.

Second call for nominations for Vice Chair for EDCO.

Third and final call for nominations. Vice Chair by acclamation – **Melanie Wilke.**

#### 4. Old Business:

**Bylaw Review Committee.** Debbie Stava (verbal report)

Concluded their review and a report is being prepared- discussion and voting will happen at the March EDCO meeting.

Action: The report will be up on the portal in a folder in the next week along with the last EDCO Bylaws approved at the Dec. 17, 2010 meeting with any recommendations that have come forward, and any revised EDCO bylaws.

**Priority Planning Documents:** bring for further discussion to this group for the purpose of providing the board with recommendations.

Recommendation: Beverly suggests that the questions be captured in writing with page # and sent to the Steering Committee. They will get answers or include them in the document so that readers can refer to them themselves.

Cheryl – Any members to send questions/info to Cheryl, it will be collated and will be sent to EDCO for review then to the Steering Committee and BOG. Needs to be done at least 10 days before March 16 – next BOG meeting.

Action: Erfan will contact Reto and get questions ready in writing.

**5. New Business**

**6. Reports**

Chair: no report

Board of Governors: No report

CPAC - Brian Butler.

**Motion:** Brian Butler and Sabine Lundman

*that the changes to the New Practical Nursing Program as accepted by CPAC be approved by EDCO.*

*Carried*

**Motion:** Brian Butler and Sabine Lundman

*That the 29 Practical Nursing courses within the new Practical Nursing Diploma Program be approved as amended by the CPAC meeting with a start date of September 2012.*

*Carried*

**Motion:** Brian Butler and Sabine Lundman

*That NWCC cease to offer the current Practical Nursing Certificate program effective August 31, 2012.*

*Carried*

**ABT**

**Motion:** Brian Butler and Debbie Stava

*that we approve the new ABT 221 and 226 with the new learning outcome and updated syllabus and description information effective August 2012.*

*Carried*

**Motion:** Brian Butler and Debbie Stava

*that the Northwest BC Certified Utility Arborist Course plus value added NWCC courses as identified be approved .Effective date March 2012.*

*Carried*

**Motion:** Debbie Stava and Conal McKenna

*that the council strike a task group with membership from this table to review the Workforce Training courses as part of the accreditation process with a timeline of September 2012 for report to EDCO.*

*Carried*

Untitled Task Group to consist of: Deb Stava, Workforce Training reps - Lorrie Gowen, Margo VanderTouw, Jill Pimlott, Dianne Bell, and Conal McKenna. First job should be to set their terms of reference and select a name. Check into edict from government from a couple of years ago to do exactly this as mentioned by Dave M.

Advisory Committees:

Transfer Credit – no meeting

Concurrent Studies – first meeting was held during past week and will bring a report back to next meeting. Brian Badge was included as we were looking at current studies / policies and its relationship to ACET programming. At this point they would be two separate processes and any development of an ACET policy would be separate. Have met once and will meet again during coming weeks and should ideally have a draft for the March meeting.

Student withdrawal – no meeting

PLA – no meeting

A5 – no meeting

Cluster Reports-none

Next meeting is March 30, 2012. 10 am Room 208.

**Certified Correct:**

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**Chair**

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**Secretary**