

MINUTES OF THE
EDUCATION COUNCI Meeting
February 27, 2015
Room 208 at 10:00 AM

Present: Chris Gee (Vice-Chair), Ian Hamilton, Kimberly McIntyre, Kerry Clark (Gerry Gauthier), Kathy Haley (Amanda Kirkham), Tanya Rixin, Lothlan Olson, Reilly Walker, Debbie Stava, Priscilla Michell,

Guests: Hondo Arendt (VC), Kari Eisner

Videoconference: Reto Riesen (Chair), Mercedes de la Nuez, Roque Berthiaume, Dave McKeever, Ann Rowse (Regina Saimoto)

Regrets: Ken Burt, Desiree Louis, Ann Marie Merkel, Julia Moore

Recording Secretary: Jessica Scafe

Meeting called to order at 10:00 am.

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitxsan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxy, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.15-6	Adoption of Agenda Additions to the Agenda <ul style="list-style-type: none">- Add ACKAC under "Business arising" and under "Reports"
<i>Carried</i>	<i>Motion to adopt the agenda, as amended.</i> Reto Riesen/Lothlan Olson
EC.15-7	Approval of Minutes from January 23, 2015 Additions to the minutes <ul style="list-style-type: none">- Add regrets to the minutes from last EDCO meeting
<i>Carried</i>	<i>Motion to pass minutes from January 23, 2015, as amended</i> Kimberly McIntyre/Mercedes de la Nuez

EC.15-8	Business Arising
EC.15-8.1	<p>ICT Program Deletion Update – Tanya Rexin</p> <p>Request an update to the agenda. Add “Entrepreneurship certificate” to the agenda under “Business Arising”.</p> <p>Recommendation to “Suspend” the ICT Program rather than “delete” the program. Open to discussion.</p> <p><i>Carried</i> Motion to “suspend” the ICT program rather than “delete” the program per the details in the background paper.</p> <p>Tanya Rexin/Kerry Clarke</p>
EC.15-8.2	<p>EPC Policy Update – Deletion or Relocation of College –Tabled</p> <p>Cluster groups have not met yet. Deadline extended for feedback until next EDCO meeting.</p> <p>Action Item: Cluster reps review Deletion or Relocation of College Programs Policy with their respective groups and report feedback back to Jessica Scafe (jscafe@nwcc.bc.ca) in order to compile findings prior to next EPC meeting.</p>
EC.15-8.3	<p>Academic Probation and Suspension Policy – Tabled</p> <p>Cluster groups have not met yet. Deadline extended for feedback until next EDCO meeting.</p> <p>Action Item: Motion to have Cluster reps review updated Academic Probation and Suspension Policy with their respective groups and report feedback back to Jessica Scafe (jscafe@nwcc.bc.ca) in order to compile findings prior to next EDCO meeting.</p>
EC.15-8.4	<p>ACKAC - Update</p> <p>After last EDCO meeting, it was decided that the registrar’s office would begin looking after ACKAC and have it fall into the business cycle of the CPAC/EDCO process. Jessica Scafe has been appointed as recording secretary and has created a draft meeting schedule with the first meeting on March 5th in Terrace in room 208. At the last FNC meeting, it was addressed that there should be representation at the ACKAC meetings and two reps volunteered. Memberships will need to be discussed at the next meeting as some past members are now on leave and a new chair needs to be elected. A list of courses/programs that have passed through the EDCO table since the last ACKAC meeting in May 2014 has been created. Once the committee is in place the process will begin on reviewing that list.</p>

EC.15.8-5 **Entrepreneurship Certificate - Update**

As previously discussed “Youth Entrepreneurship Certificate” was the decided title of the certificate. It was passed through EDCO and during the process it was recommended to revise the title and remove the word “youth”.

Action Item: Suggestion for Tanya Rixin to resubmit the program overview with appropriate changes for formal record.

Motion to revise the title and remove the word “Youth” to make the title “the entrepreneurship certificate. Subject to the revisions of the program overview.

Carried Tanya Rixin/Lothlan Olson

EC.15-9 **New Business**

EC.15.9.1 **Nursing Admission Requirements (CPAC – Kathy Haley)**

. The NCBNP program is finding that some ESL students are having difficulty in theory and clinical courses due to lack of required communication skills. Proposed changes to amend the Nursing Admission Requirements for ESL (English as a second language) applicants. NWCC’s college calendar needs to mirror UNBC’S and CNC’S calendar regarding the NCBNP program. The EDCO committee cannot agree on the wording Kathy Haley has brought forward. It has been concluded that Kathy Haley needs to seek clarification on UNBC’s and CNC’S admission requirements regarding ESL applicants as well as the English language minimum (67%) and come back at a future date.

Motion to revise the wording of the admission requirements was rescinded until further clarification becomes available.

Action Item: Seek clarification on UNBC’s and CNC’S admission requirements regarding ESL applicants and the English language minimum and bring it to the table at the next EDCO meeting.

EC.15.9.2 **Retail Services Program (CPAC – Tanya Rixin, Kari Esiner, Kimberly McIntyre)**

New Program to better prepare students who are functioning at a higher level than the current ASE students launching in September 2015.

Includes on-campus instruction and work experience through practicums

Self-directed program with some classroom instruction.

Lab that is set up like a store with different stations

Students will learn how to shelve items, pricing, UPC codes, organizing clothing etc.

Hands-on, skill-based learning with practicums in the community.

Goal: help students become employable

Suggestion to add “World Host” to the course outline under “learning outcome #6”

Motion to accept new Retail Services Program in Adult Special Education, as amended

Carried Tanya Rixin/Kimberly McIntyre

EC.15-9.3	<p>HIST 232 (CPAC – Hondo Arendt) New Course: History of Anti-Semitism (beginning-medieval ages-modern times) First offering in Spring/Summer session 2015 in Prince Rupert 45 hours/lecture format</p>
<i>Carried</i>	<p><i>Motion to approve HIST 232 as a new course under the university credit program</i> Reto Riesen/Kimberly McIntyre</p>
EC.15-10	Reports
EC.15-10.1	<p>➤ Chair – Reto Riesen Board of governors meeting on Tuesday Feb 24th. A few changes to report: 3 new committee members all from the Terrace/Kit mat region. The BOG schedule is moving towards only 4-5 meeting per year. The budget was not presented but mentioned that there are challenges. The next meeting in April 17th in Smithers.</p>
EC.15-10.2	<p>➤ CPAC – Debbie Stava Last meeting was February 13th. Minutes were circulated. Math 101/102 was tabled with the intention that it will come back but it may move off the agenda of the next CPAC meeting.</p>
EC.15-10.3	<p>➤ ACKAC – Update done in business arising.</p>
EC.15-10.4	<p>➤ A5 – Ann Marie Merkel – No Reports, last meeting was cancelled.</p>
EC.15–10.5	<p>➤ Education Policy Committee – No Reports</p>
EC.15-10.6	<p>➤ Educational Planning and Program Review – Tanya Rexin Criminology program review is almost complete. Final report will be done soon.</p>
EC.15-10.7	<p>➤ FNC – Priscilla Michell Next meeting is March 6 and will focus on updates for the aboriginal service plan funding. FNC uses the stepping stones documents like a strategic plan and will focus on that and the top three priorities that were selected in 2014. It was recommended that FNC Chair Priscilla bring the ASP overview to the EDCO meetings from FNC.</p>
EC.15-10.8	<p>➤ Core Review – Tanya Rexin Gathered what has been submitted to date and draft has been submitted to Gerry Gauthier for review. A copy of that will be back to the EDCO table next month, pending his review.</p>
EC.15-10.9	<p>➤ Clusters Development Programs: New program approved, Retail Services program, recruitment, materials and planning will begin and will be ready by September.</p> <p>CCP: Cluster meeting in Terrace April 27th 930-3:00. Tuition will be applied to CCP in the 2015/16 year even though base funding has been reinstated. There is an expected shortfall when that money is removed again in 2016. People are getting acclimatized to paying tuition and CCP is hoping it motivates students to complete courses on time and attend more. Subject to board approval. CCP across the region will be offering a bridging program. Students will take 5 CCP courses and two UC courses and at the end of the academic year</p>

they will have the pre-reqs and skills to enter into a UC program such as sciences, nursing, or UC in general. This will go through CPAC and EDCO. In addition to the bridging program CCP will be offering a thorough selection of self-paced courses. Lastly, the dean is looking at a partnership with North Island College to offer courses for development students. This partnership will allow students to take courses online for free in the k-12 system.

UC Program: Supportive of bridging initiatives for CCP. Currently, spearheading an initiative with the high schools for recruitment. NWCC was at Charles Hays and plans to do the same at Caledonia. Organizing intersession right now and Sheree Ronaasen, Gordon Weary, and Catherine White have field schools for that. Project that is being worked on is starting to do UC courses in Moricetown and Simon Thompson will be teaching English courses there soon.

ECE Program: Coming back to a full time one year program. Recommendation for Darlene Westerman to be invited for the next EDCO meeting to talk about the program.

Action Item: Recommended a report or debriefing from ECE including history, and rationale for what happened with the program in the past and where it plans to go in the future.

Meeting Adjourned at 11:53 am
Kimberly McIntyre/Ian Hamilton
Next Meeting: **March 27, 2015**