Minutes of the Education Council Meeting
February 12, 2021
Bluejeans

Membership: David McKeever, Callan Williamson, Sarah Grielens, Kezia Sinkewicz, Bradley Leier, Gord Urban, Laurie Waye, Nicole Rehn, Marja Burrows, Yuriko Riesen (Reto Risen), Seth Downs, Stephen Salem, Mike Rauschenberger, Kari Eisner, Gord Weary,

Ex Officio: Dave Smith

Guests: Allison Conway, Kasha (Julie Morris), Titi Kunkel, Carla Ollenberger, Emily Suderman, Bridie O'Brien, Golnoosh namazi, Lauren Fraychineaud, Kelly Swain

Regrets:

Recording Secretary: Hazel Anjaria

Meeting called to order at 10.02 am

CMTN's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitxsan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.19.55 *Carried*	**Adoption of the Agenda for February 12th 2021** With addition accept WPM as AWM for Trades admissions requirements Stephen Salem, Callan Williamson
EC.19.56 *Carried*	**Approval of the Minutes from January 22nd, 2021** Corrected Callan Williamson's spelling. Seth Downs, Marja Burrows
EC.19.57	**Consent Agenda** Motion to accept WPM as AWM for Trades admissions requirements WPM Workplace Math, Apprenticeship Workplace Math Callan Williamson, Marja Burrows
EC. 19.58	**ACPAC**
EC.19.59	**Business Arising**
EC.19.59.01	CIM updates PNAC: To accept to hit approve since PNAC was approved during December EDCO but CIM system failed to record the approval procedure.

EC.19-60	New Business
EC.19-60.01 *Carried:*	Discontinuation HLPR 101 – Lauren Fraychineaud Looking to discontinue EDCO version since Trades has its own equivalent course. HLPR is a course that is being taught through contracts to grade ten students. Workforce training has their own version of the course and will be continuing with that version. HLPR does not meet transfer requirements for HCAS 102. Sarah Grielens, Callan Williamson
EC.19-60.02	Information: Bridie OBrien Contact North Update: PowerPoint update Anticipated 34 centers but we have successfully accessed 15 centers of which 6 are up and coming. Hopeful for second and third tier funding from the Ministry of Advanced Ed.
EC.19-60.03 *Carried*	Learning Resource Network (IELCA) – Stephen Salem Add IELCA to the English 12 alternatives with a score of 40 with no band less that 35 Add IELCA to the English 10 alternatives with a score of 30 with no band less than 25BC What is process internally that equivalanecies are accurate? These language pathways are going through International subcommittes. We are looking at one other insittuion and looking at triangulation scores. Allowing pathway fo the stuent isbeing accepted elsewhere. Stephen Salem, Seth Downs
EC.19-60.04 *Carried*	Scheduling Policy and Procedures – Stephen Salem Policy: Overview of all the changes made. Will be on the docket for the board meeting on Friday. Procedures: Need not go to the Board. Procedures are EDCO governed. Discussion around **7.02** ensued with regards to language use and acceptance of different instructor union. **Changes made to the procedure to 7.02**: When a TBA section is unassigned, the Academic Head/Coordinator/Chair will notify to Registrar's office by an email. Discussion for **8.02** regarding low enrollment ensued. **Changes made to 8.02:** The Academic Head/Coordinator/Chair and Dean will identify low enrolled courses/programs (instructional departments will define low enrollment, generally 25% of available seat) **Changes made to 8.03** around Registrar involved as required. **Changes made to 7.05: deleted: Where there are two lab sections to a course, one section will remain pending until the first is full.** **Motion to bring policy forward to the Board** Stephen Salem, Nicole Rehn **Motion to approve the procedures with amendments.** Stephen Salem, Marja Burrows
EC.19-60.05	Business Administration | Diploma - Accounting Concentration – Seth Downs Updated information on the new system and verbiage update for admission requirements.

Carried	Motion to approve this program
	Seth Downs, Sarah Grielens
EC.19-60.06	Business Administration | Diploma - General Management - Seth Downs
Carried	Updated information on the new system and verbiage update for admission requirements Motion to approve this program
	Seth Downs, Yuriko Riesen
EC.19-60.07	Business Administration | Diploma - Human Resources Concentration - Seth Downs
Carried	Updated information on the new system and verbiage update for admission requirements Motion to approve
	Seth Downs, Nicki Rehn
EC.19-60.08	Business Administration Certificate - Seth Downs
Carried	Updated information on the new system and verbiage update for admission requirements Motion to approve
	Seth Downs, Stephen Salem
EC.19-60.09	PDDBA : Post-Degree Diploma Business - Seth Downs
Carried	Program's title change from Post Degree Business Diploma to Post-Degree Diploma Business
	Motion to approve the changes.
	Seth Downs, Callan Williamson
EC.19-61	**Reports**
EC. 19-61.01	Chair — David McKeever
	Nothing significant to report..
EC. 19-61.02	FNC — Charlotte Gonu
	Not represented today
EC. 19-61.03	EPC — Stephen Salem
	Finalizing feedback for Material Adoption Policy and revieing feedback from the community.
	Granting of Credentials policy will be amended during upcoming EPC meeting.
EC. 19-61.04	Educational Planning and Program Review - Nicki Rehn
	External review for BADM program is underway.
	Geoscience will be coming through EDCO.
	ACE and Social Work program is under review.
EC. 19-61.05	Educational Practice – Nicki Rehn
	Engagement report suggests that 70% of faculty has engaged with COLT and COLT is delighted to have faculty interaction for education support.
EC19-61.06	International Advisory Committee Report – Bradley Leier
	Rescheduled February meeting.
EC. 19-61.07	Cluster Reports
	SSW: Trying to establish internal transferability of interpersonal courses from ECCE and SSW and EA. Going to build PACs for each department.

BADM: Cluster met to discuss programs brought to EDCO today.

Course evaluation subcommittee will be developed to improve course evaluations.

Discussion for transfer Credit assessment from private institutions. PAC is set to launch recruitment phase. First PAC meeting is expected in Spring.

New ideas for accounting diplomas enrollment recruitment. Looking forward to delivery models for distributed learning for fall 2021 with face-to-face tutorials or other ideas.

UC cluster meeting is set for today.

Leap cluster meeting is set for Tuesday

Meeting Adjourned at: 11.54 am
Seth Downs
==**Next Meeting:**== **March 19th 2021.**