Minutes of the Education Council Meeting

October 28, 2022

10:00 am – 2:00 pm Blue Jeans

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Tsimshian, Nisga'a, Haisla, Gitxsan and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.
We also collaborate with our close neighbors in the Tahltan Nation.

Members: Colin Elliott, Emma Shack, Evan Van Dyk, Michele Cook, Titi Kunkel, Endreyan MacAspac, Josh Laufer, Carla Ollenberger (Sarah Grielens), Debbie Sullivan (Lauren Fraychineaud), Shauna Stach, Tracey Woodburn, Troy Hanschen, Priscilla Michell, Marja Burrows, Dave McKeever, Dave Allen (Gord Weary), Mercedes de la Nuez, Reto Riesen,

Guests: Kasha, Vicki MacKenzie-Denis, Dave Smith

Recording Secretary: Emily Suderman

Carried	Adoption of Agenda for October 28, 2022 ***Motion*** *to accept the agenda.* *Tracey Wooburn/ Michele Cook*	EC.22-48
Carried	Approval of Minutes from September 23, 2022 ***Motion*** *to accept the minutes as presented.* *Titi Kunkel/ Carla Ollenberger*	EC.22-49
	Consent Agenda	EC.22-50
	Business Arising	EC.22-51

	Education Council Bylaws – Marja Burrows
	
	➢ Notice of motion and discussion.
	Changes:
	• Addition of the Indigenous scholar in the composition, keeping with the intent of the legislation to keep the majority vote as faculty.
	• Changes to the Library and Student Services cluster will now be called the Teaching and Learning Support cluster.
	Cluster Discussion:
	• Discussion around the cluster composition and whether an Education Administrator should be included in the composition.
	• Freda Diesing, is included in the Business Cluster
	    o Why do these go well together?
	• Do clusters need a different review committee?
	    o Perhaps a terms of reference for clusters should be developed and returned to Education Council for approval.
	Indigenous Scholar discussion:
	• Discussion regarding the Indigenous scholar as a non-elected faculty. Amendment to the by-law to clarify that the Indigenous scholar is a faculty member.
	• Discussion on why this is appointed by the president, and not selected by all faculty.
	• Can the Indigenous scholar be recommended by faculty to the Indigenization department appointed by the President?
		EC.22.51.1

	Task force on EdCo Process – Titi Kunkel ➢ Update and discussion	EC.22.51.2

	Hopeful to bring the model in the New Year. Recommendations are currently updated by ACPAC. This is currently under discussion. We are also doing a lot of work with Indigenization.	
	Indigenization of Curriculum – Titi Kunkel and Kasha ➢ Framework Presentation I. We have constraints on resources for Indigenization. The Indigenizing happens at multiple stages of curriculum development, and continues to the classroom. The Braided pathway is to encourage confidence in the ways to Indigenize at many stages of the journey. The shared diagram indicates there are 4 main strands: ***Mentorship, Protocols, Curriculum and Pedagogy.*** II. Discussion around whether we can work on Indigenizing access to curriculum and admission requirements. Is there any way to get assistance with Indigenizing admission requirements? III. Outside of the Indigenizing curriculum, are there other processes outside in the operations? *Always send feedback to Titi, she is always interested*. *Shauna Stach left the meeting.* *Priscillan Michell left the meeting.*	EC.22-51.3
	Academic Dates ➢ Notice of Motion and discussion Change the final grades posted for winter term.	EC.22-51.4
New Business		EC.22-52
	Review Policies and Policy Audit I. Creation of a taskforce to undertake the project of an audit. II. Policy on policies. III. Bring forward recommendations on policy to incorporate quality assurance appeals or waivers when policy is not followed. IV. Build in review dates. **To Do Report:** Inventory of our educational policies, dates of implementation and last review. Policies may need to prioritized, Titi is responsible for this document.	EC.22-52.1
	Grading Profile on CIM In progress, we are working on updating the grading scheme in Courseleaf.	EC.22-52.2
	Program review process and completion • 3 programs that have completed the initial portion of the program review, but these are not finalized until the 1 year review. ***December – Geoscience; March – BADM; May – ACE.*** • Program review will be distributed prior to the meetings for thorough review.	EC.22- 52.3

	Debbie Sullivan left the meeting.	
	Reports	EC.22-53
	Chair - Marja Burrows Next board of governors meeting is scheduled for November 18th.	EC.22-53.1
	ACPAC - Titi Kunkel (Lauren Fraychineaud) Updated - *We are working on the Terms of Reference.* Some of this work leads into the Education Process Review. *We are removing the "aboriginal" portion of the ACPAC committee.*	EC.22-53.2
	FNC - Priscilla Mitchell	EC.22-53.3
	EPC - Titi Kunkel	EC.22-53.4

	Educational Planning and Program Review - Tracey Woodburn
	    I. Social Work, Early Childhood Care and Education, and YETS are under program review.
	    II. Education Planning is currently spending a lot of time with physical space planning for winter. This includes technology and view sonics.
		EC.22-53.5

	Educational Practice - Tracey Woodburn Fully subscribed ISW with a waitlist, so we will offer this again. We also have a curriculum bootcamp running. These are individual session, and they do not build on one another.	EC.22-53.6
	International Education Committee Report - Colin Elliott Delay in getting members: Nov 17th;	EC.22-53.7
	Cluster Reports	E.C22-53.8
	Motion to adjourn: 12:27 pm **Next Meeting: November 25, 2022**	EC.22-54

ACRONYMS

ACPAC = Aboriginal, Course and Program Articulation Committee

CIM = Curriculum Information Management

FNC = First Nations Council

EPC = Education Policy Committee

TOR = Terms of Reference