

EDUCATION COUNCIL

MOTIONS September 2001 – August 2002 (Per Article 4.2.1(l) of the Bylaws)

Meeting of September 21, 2001

Acceptance of the Academic Appeals Policy pending review by the Education Management Committee.

On behalf of the Articulation and Curriculum Committee, I move that the Articulation Committee recommends that the Business Administration Cluster forward to the committee, course by course prerequisites.

On behalf of the Articulation and Curriculum Committee, I move that Education Council approve CIRM 145-2, Fish Identification and Field Techniques. This course replaces CIRM 141, effective September 2001.

In order to facilitate the LPN curriculum, the program curriculum be adopted in principal by Education Council.

Meeting of October 19, 2001

It was agreed that the booklet "Point of Order" and the handout "Introduction to Robert's Rules of Order" be included in a package for new members of the Council.

It was agreed to accept the recommendations of the committee. (Education Council Standing Committee Task Force)

That Bylaw 4.1.3 be removed and replaced by Education Council Standing Committees will have representatives of Council and the College community.

That all three Standing Committees meet prior to the next Education Council meeting to review their priorities for the coming year and report back to Council.

On behalf of the Articulation and Curriculum Committee, I move that Education Council approve the following courses as options in the Natural Resources Technician Certificate.

FET 100-3	Guiding & Outdoor Skills	Prerequisite: none
FET 101-1	Electrofishing	Prerequisite: none

That Education Council receive the Annual Summary of Motions.

Meeting of November 16, 2001

I move that the chair of Education Council, Rocque Berthiaume, speak to John Deausy about website access.

In the Academic Appeals Report, the third clause in 1.3.9 replaced to read - Two faculty members who are members of Education Council, selected by Education Council for a one year renewable term.

Education Council adopt the Academic Appeals Committee as amended.

Confirm that two faculty members of Academic Appeals Committee be Elaine Walker and Karen Chrysler.

We accept two alternate faculty members as Stephen Doyle and Peter Haigh."

That bylaw 4.1.3 - "Each member of Education Council must actively serve on at least one standing committee of the Council" be replaced with..."Education Council Standing Committees will have representatives for Council and the college community."

On behalf of the Articulation and Curriculum Committee, I move that Education Council approve the following courses:

Math 0202 – 1.5	Fundamental Math	Math 201 or placement at Fundamental Math level
Math 0201 – 1.5	Fundamental Math	None

On behalf of the Articulation and Curriculum Committee, I move that Education Council approve the following courses:

CIRM 143 – 1.5	Pacific Herring and Groundfish Identification Field Techniques	Engl 10 or 030 and Math 10 or 030
CIRM 152 –3	Surveying	Engl 11 or 040 or 045 and Math 11 or 040 with CIRM 120 and Math 161 or Math 101 highly recommended
CIRM 160 – 4	Coastal Wildlife Management	Math 10 or 030 and Engl 11 or 040 or 045, co-requisite Biol 11 or 040
CIRM 270 – 2	Mariculture Technology	Engl 11 or 040 or 045 and Math 10 or 030
CIRM 280 – 2	Seafood Processing Technology	Math 10 or 030 and Engl 11 or 040 or 045
CPSC 141 – 3	Integrated Software Tools	Math 11 or 040, Engl 10 or 030

On behalf of the Articulation and Curriculum Committee, I move that Education Council accept WHMIS - .5, Workplace Hazardous Material Information Systems, prerequisite none.

On behalf of the Articulation and Curriculum Committee, I move that Education Council accept the following courses:

Biol 0501 – 1.5	The Nature of Life	Scie 030 and Engl 030
Biol 0502 – 1.5	The Human Body	Biol 0501

On behalf of the Articulation and Curriculum Committee, I move that Education Council accept the addition of BCPT 150 and CIRM 145 to the list of acceptable courses for the NRT Certificate.

December 2002
No Meeting Held

Meeting of January 25, 2002

As the budgetary impact on Education programs will be extensive, the Education Council requires sufficient time to properly advise the Board on the impact of the proposed changes to the Educational Plan.

The Education Council will prepare its advice in written form for the Board of Governors in a meeting no later than February 8, 2002.

Each cluster, **in consultation with the Dean**, will formulate and approve instructor qualification guidelines for their respective program areas. Once approved **by the College**, these guidelines will be forwarded to Human Resources. All faculty postings will adhere to these guidelines.

I move that Education Council grant full academic amnesty to all Northwest Community College students on February 6, 2002.

I move to accept all of the following motions of the Articulation and Curriculum Committee:

That the comment "Engl 12 or Engl 045 or Engl 050 recommended" be added as the prerequisite for both Engl 101 and Engl 102.

To accept Math 0501 – 1.5, Provincial Mathematics, prerequisite Math 0402 or 040.

To accept Math 0502 – 1.5, Provincial Mathematics, prerequisite Math 0501 or placement at this level.

On behalf of the Articulation and Curriculum Committee, I move acceptance of the following BTEC On-Line Courses:

BTEC 126 – 1.5	Database	BTEC 101 and BTEC 121
BTEC 236 – 1.5	Word Processing Level II	BTEC 101 and BTEC 131
BTEC 251 – 2	Business Communication	BTEC 101 and BTEC 151 and BTEC 131
BTEC 221 – 2	Accounting I	BTEC 101 with Business Math highly recommend.
BTEC 273 – 1.5	Electronic Spreadsheets	BTEC 101 and BTEC 121 Good business math skills recommended.
BTEC 286 – 1	Keyboarding Speed Level II	BTEC 101 and BTEC 111

To reduce the hours and credits for BTEC 131 from 60/2.0 to 50/1.5.

The above changes are effective September 2001.

On behalf of the Articulation and Curriculum Committee, I move acceptance of the following changes in the CIRM program:

That CIRM students, regardless of start date, may replace NRES 225 with Anth 212.

That CIRM students, regardless of start date, may replace CPSC 111 with CPSC 141.

That effective September 2001, CIRM 200 – 2 be re-numbered to CIRM 104 – 2, Navigation and Small Boat Operation, prerequisites none.

To accept CIRM 142 – 1.5, Shellfish Identification and Field Techniques, prerequisites Math 10 or 030 and Engl 10 or 030, effective September 2001.

To accept CIRM 210 – 2, Coastal Forest Measurements, prerequisites Engl 11 or 040 or 045 and Math 11 or 040, effective September 2001.

To accept CIRM 220 – 2, Marine Population Estimation Techniques, prerequisites Engl 11 or 040 or 045 and Math 11 or 040, effective September 2001.

Effective September 2001, to increase credits and hours for CIRM 100, Outdoor Skills and Certification from 2/30 to 3/45, prerequisite none.

Effective September 2001, decrease the credits and hours for CIRM 130, Fisheries Management and Regulations from 3/45 to 1.5/20 and that the prerequisites for CIRM 130 are Engl 10 or 030 and Math 10 or 030.

Effective September 2001, to re-number and re-name CIRM 202-1 to CIRM 144-1, Marine Harvesting Technologies, prerequisites none.

Effective September 2001, to change the title of CIRM 250 – 4 to Project Planning and Proposal Writing with prerequisites Engl 151, 152, CIRM 141, 142, 143, 130, 190 and CPSC 141 plus co-prerequisites CIRM 170 and 270.

That effective September 2001, the Coastal Integrated Resources Management Certificate is comprised of:

ANTH 112	CIRM 150	CPSC 141
ANTH 212	CIRM 152	ENGL 151
CIRM 100	CIRM 160	ENGL 152
CIRM 104	CIRM 170	MATH 161
CIRM 120	CIRM 190	
CIRM 130	CIRM 210	
CIRM 141	CIRM 220	
CIRM 142	CIRM 230	
CIRM 143	CIRM 270	
CIRM 144	CIRM 280	

That for students who enter the CIRM program September 2001, or later, the diploma requirements are:

All courses in the certificate, plus:	
BIOL 101	GEOG 150
BIOL 102	GEOG 160
BIOL 201	GEOG 204
BIOL 203	MATH 131
CHEM 101	OCGY 208
CHEM 102	OCGY 209
CIRM 250	OCGY 210

To correct the motion made to Education Council, on September 21, 2001 under 6.2. Remove the statement "This course replaces CIRM 141." CIRM 145 is effective September 2001.

On behalf of the Articulation and Curriculum Committee, I move acceptance of the following:

To add WHMIS 101 as a requirement of the Special Education Assistant certificate, effective September 2001.

Meeting of February 8, 2002
Extraordinary Meeting

Education Council would support a differential fee structure for the Daycare Centre should that permit the continuation of the Daycare Centre.

Meeting of February 15, 2002

I move that Education Council continue to lobby for the continuance of the daycare in order to support educational services.

I move that Education Council form a task force to work with the Education Management Committee to produce a standard course outline template to be in place before September 2002.

Meeting of March 15, 2002

That Education Council recommend to the Board of Governors that tuition fees be frozen for one more year as a strategy for increasing enrollment at Northwest Community College.

That Education Council will monitor the effects of the tuition fee freeze over the course of the budget year.

Move that Education Council accept this course outline as a template for all Northwest Community College courses to be in place by September 2002.

Education Council supports the concept of establishing Applied Degrees at Northwest Community College.

Education Council expresses concern of Bill 28's effects on the legislated authority of Education Council to administer its duties.

Move to refer this draft of Entrance Scholarships back to the A5 Committee for revision.

On behalf of the Articulation Committee I move that the following Business Technology Courses be accepted:

COURSE NUMBER	COURSE TITLE	COURSE HOURS	CREDIT
BTEC 286	Keyboarding Speed Level II	35	1
BTEC 136	Administrative Procedures	40	1.5
BTEC 177	Job Search Techniques	30	1
BTEC 181	Records Management	35	1

Meeting of April 12, 2002

I move to accept this Entrance Scholarship proposal.

I move to accept the Strategic Education Planning Committee's report outlining a strategy to achieve the FTE target.

I move that, as nominated, Ken Downs fill the position of Chair and Rocque Berthiaume fill the position of Vice-Chair.

Meeting of May 17, 2002

I move that Education Council ask each Cluster to submit a written report following the Cluster meeting addressing the Education Council Cluster Report Checklist.

I move to amend the above motion to read...that the Chair of Education Council send a memo to the Chair of each Cluster requesting that the Education Council Checklist become an agenda item at cluster meetings and that the minutes of the meetings (or portion pertaining to checklist) are forwarded to Education Council.

I move to reinstate the First Nations Council member as a member of Education Council.

I move to accept the Environmental Studies Program.

I move that the SEPC review the existing Service Review Process and report back at the next meeting with which services to review.

I move that this 2 Year Criminal Justice Diploma Program is a good proposal in principle and should go back to the Cluster for more work.

On behalf of the Articulation and Curriculum Committee, I move that Education Council approve the following course and name changes for the Home Support/Resident Care Attendant Program, effective February 8, 1999. Content and Provincial Curriculum remain the same.

		Description	Credits	Prerequisites/ Co-requisites
Old	HS/RCA 107	Orientation and Student Success	3.0	
New	HS/RCA 121	Student Success	1.5	None
Old	HS/RCA 105	Professionalism	1.5	
New	HS/RCA 122	Work Role: Introduction to Home Support and Resident Care	2.0	HS/RCA 121
Old	HS/RCA 106	Wellness & Lifestyle	3.0	
New	HS/RCA 123	Health: Lifestyles & Choices	2.0	HS/RCA 121
Old	HS/RCA 102	Interpersonal Skills	3.0	
New	HS/RCA 124	Human Relations: Interpersonal Communications	2.5	HS/RCA 121, 123
Old	HS/RCA 101	Concepts for Practice	6.0	
New	HS/RCA 125	Health & Healing: Concepts for Practice	4.0	HS/RCA 121, 122, 123, 124
Old	HS/RCA 103	Personal Care Skills	3.0	
New	HS/RCA 126	Personal Care Skills Lab, Part 1 & 2	3.0	HS/RCA 121, 122, 123, 124, 125
Old	HS/RCA 104	Practice Context for Home Support & Resident Care Attendant	1.5	
New	HS/RCA 127	Healing: Special Needs in HS/RCA	4.0	HS/RCA 121, 122, 123, 124, 125, 126
Old	HS/RCA 108	Home Support Practicum	3.0	
New	HS/RCA 128	Home Support Clinical & Clinical Seminar	3.0	All courses in HS/RCA Program
Old	HS/RCA 109	Resident Care Practicum	3.0	
New	HS/RCA 129	Resident Care Clinical & Clinical Seminar	3.0	All courses in HS/RCA Program

On behalf of the Articulation and Curriculum Committee, I move that Education Council approve the prerequisite change for SOCI 251 from SOCI 101 and 102 to SOCI 101 or 102.

On behalf of the Articulation and Curriculum Committee, I move that Education Council approve Asian Studies 101-3, Introduction to Imperial China.

On behalf of the Articulation and Curriculum Committee, I move that Education Council approve the following courses for the Practical Nursing Program, effective January 15, 2002.

	Description	Prerequisites	Credits
PNUR 101	Health I	Grade 12 English and Biology, and Math 10	3
PNUR 102	Professional Growth I	Grade 12 English and Biology, and Math 10	1
PNUR 103	Anatomy and Physiology I	Grade 12 English and Biology, and Math 10	2
PNUR 104	Healing I	Grade 12 English and Biology, and Math 10	2
PNUR 105	Human Relationships I	Grade 12 English and Biology, and Math 10	1
PNUR 106	Nursing Arts I	Grade 12 English and Biology, and Math 10	3
PNUR 107	Practicum I – Community	Grade 12 English and Biology, and Math 10	3
PNUR 201	Health II	Health I	2
PNUR 204	Healing II	Healing I	2
PNUR 205	Human Relationships II	Human Relationships I	1
PNUR 206	Nursing Arts II	Nursing Arts I	4
PNUR 207	Practicum II – Gerontology	Practicum I	6
PNUR 301	Health III	Health II	1
PNUR 302	Professional Issues	Completion of second semester	1
PNUR 304	Healing III	Healing II	2
PNUR 306	Nursing Arts III	Nursing Arts II	5
PNUR 307	Practicum III – Acute Care	Practicum II	6
PNUR 308	Placement (5 weeks)	Completion of second semester	3

On behalf of the Articulation and Curriculum Committee, I move that Education Council approve the following courses as the 12 month certificate for the Practical Nursing Program.

	Description	Prerequisites	Credits
PNUR 101	Health I	Grade 12 English, Math and Biology	3
PNUR 102	Professional Growth I	Grade 12 English, Math and Biology	1
PNUR 103	Anatomy and Physiology I	Grade 12 English, Math and Biology	2
PNUR 104	Healing I	Grade 12 English, Math and Biology	2
PNUR 105	Human Relationships I	Grade 12 English, Math and Biology	1
PNUR 106	Nursing Arts I	Grade 12 English, Math and Biology	3
PNUR 107	Practicum I – Community	Grade 12 English, Math and Biology	3
PNUR 201	Health II	Health I	2
PNUR 204	Healing II	Healing I	2
PNUR 205	Human Relationships II	Human Relationships I	1
PNUR 206	Nursing Arts II	Nursing Arts I	4
PNUR 207	Practicum II – Gerontology	Practicum I	6
PNUR 301	Health III	Health II	1
PNUR 302	Professional Issues	Completion of second semester	1
PNUR 304	Healing III	Healing II	2
PNUR 306	Nursing Arts III	Nursing Arts II	5
PNUR 307	Practicum III – Acute Care	Practicum II	6
PNUR 308	Placement (5 weeks)	Completion of second semester	3

On behalf of the Articulation and Curriculum Committee, I move that Education Council approve the removal of FAID 140 from the ECE Program.”

On behalf of the Articulation and Curriculum Committee, I move that Education Council approve CPTe 159-2, Online with WebCT.

Meeting of June 21, 2002

Move that the SEPC working group, in conjunction with program coordinators, Deans and the Registrar, create a strategy for enhanced FTE generation.

That the Student Support and Access Committee, in conjunction with program coordinators, clusters and advisors, develop strategies for student success, retention and tracking for the August 2002 meeting.

To submit the Service Review to SEPC to form a working group to review and formulate a strategy on the service review process for the August 2002 meeting.

That Criminology 213 be referred to David Archer to be reviewed by the cluster and department head.

That Education Council accept the name change of Geography 110 from "Man and the Environment" to "People and the Environment."

On behalf of the Articulation & Curriculum Committee, I move acceptance of the following courses, effective September 2002. The Applied Business Technology Core Certificate is equivalent to the Northwest Community College Office Assistant Certificate.

- BTEC 275 A change from 1.5 to 1 credit and a change from DOS based to Windows based. .
- BTEC 277 A change from 2 to 2.5 credits.
- BTEC 166 A new course offered online.
- BTEC 226 A new course offered online.

APPLIED BUSINESS TECHNOLOGY CORE CERTIFICATE						
On Line Course #	Name	Cr/hrs		Equivalency Office Assistant Certificate	Cr/hrs	
BTEC 101	E-Learner Success	.5	10			
				BTEC 100	.5	15
BTEC 111	Keyboarding Speed 1	1	30	BTEC 110	.5	15
BTEC 286	Keyboarding Speed II	1	35	BTEC 115	.5	15
BTEC 121	Computers & the Internet	1.5	50	BTEC 120	1	30
BTEC 126	Database	1.5	50	BTEC 125	1	30
BTEC 131	Word Processing I	1.5	50	BTEC 130	2.5	75
BTEC 136	Administrative Procedures	1	30	BTEC 135	1	30
BTEC 151	Business English	3	90	BTEC 150	2.5	75
BTEC 166	Introduction to Presentations	.5	20	BTEC 165	1	30
BTEC 171	Human Relations	1	30	BTEC 170	.5	15
				BTEC 172	.5	15
				BTEC 176	.5	15
BTEC 177	Job Search Techniques	1	30	BTEC 175	.5	15
BTEC 181	Filing Systems & Management	1.5	40	Records Management	1	30
BTEC 190/260	Business Math	2	50	BTEC 190	1.5	45
				BTEC 260	.5	15
TOTAL		26	515		15.5	465

ONLINE OPTIONAL ADDITIONS

BTEC 236	Word Processing Level II	1.5	50			
BTEC 221	Accounting I	2	60	BTEC 220	2	60
BTEC 273	Electronic Spreadsheets	1.5	50	BTEC 270	1	30
				BTEC 272	1	30
BTEC 251	Business Communication	2	60	BTEC 250	1	30
BTEC 226	Accounting II	3	90	BTEC 225	2	60

On behalf of the Articulation and Curriculum Committee, I recommend that Education Council accept the following changes in the Work Place Skills Training Program, effective September 2001.

WST 108	Be eliminated from program	Some duplication between 104 and 108
WST 114	Developing Social Skills for Employment	decrease from 45 to 36 hours No change in credit.
WST 111	Job Search Techniques	Decrease from 60 to 45 hours Reduce credits from 4 to 3.
WST 117	Rights and Responsibilities	Increase from 15 to 25 hours Increase credits from 1 to 2.

There is no change in the prerequisites and the Learning Outcomes are identical.

Meeting of August 27, 2002

On behalf of the Articulation & Curriculum Committee, I recommend acceptance of CRIM 213-3, Women and Crime, prerequisites CRIM 101 or CRIM 131.

On behalf of the Articulation & Curriculum Committee, I recommend acceptance of POLI 204-3, International Political Economy, no prerequisites.

On behalf of the Articulation & Curriculum Committee, I recommend acceptance of HIST 250-3, History of Latin America, no prerequisites.

On behalf of the Articulation & Curriculum Committee, I recommend acceptance of CTL 101-1.5, Instructional Skills Workshop, no prerequisites.

On behalf of the Articulation & Curriculum Committee, I recommend that the following changes in prerequisites and co-requisites for the Home Support/Resident Care Program be accepted:

		Description	Credits	Prerequisites	Corequisites
Old	HS/RCA 107	Orientation and Student Success	3.0		
New	HS/RCA 121	Student Success	1.5	None	None
Old	HS/RCA 105	Professionalism	1.5		
New	HS/RCA 122	Work Role: Introduction to Home Support and Resident Care	2.0	Math 10 or 030, Engl 10 or 030	HS/RCA 121
Old	HS/RCA 106	Wellness & Lifestyle	3.0		
New	HS/RCA 123	Health: Lifestyles & Choices	2.0	Engl 10 or 030	<u>HS/RCA 121</u>
Old	HS/RCA 102	Interpersonal Skills	3.0		
New	HS/RCA 124	Human Relations: Interpersonal Communications	2.5	<u>Engl 10 or 030</u>	HS/RCA 121, 123
Old	HS/RCA 101	Concepts for Practice	6.0		
New	HS/RCA 125	Health & Healing: Concepts for Practice	4.0	Math 10 or 030 Engl 10 or 030	HS/RCA 121, 122, 123, 124
Old	HS/RCA 103	Personal Care Skills	3.0		
New	HS/RCA 126	Personal Care Skills Lab, Part 1 & 2	3.0	Math 10 or 030 Engl 10 or 030	HS/RCA 121, 122, 123, 124, 125
Old	HS/RCA 104	Practice Context for Home Support & Resident Care Attendant	1.5		
New	HS/RCA 127	Healing: Special Needs in HS/RCA	4.0	Math 10 or 030 Engl 10 or 030	HS/RCA 121, 122, 123, 124, 125, 126
Old	HS/RCA 108	Home Support Practicum	3.0		
New	HS/RCA 128	Home Support Clinical & Clinical Seminar	3.0	None	HS/RCA 121, 122, 123, 124, 125, 126, 127
Old	HS/RCA 109	Resident Care Practicum	3.0		
New	HS/RCA 129	Resident Care Clinical & Clinical Seminar	3.0	None	HS/RCA 121, 122, 123, 124, 125, 126, 127

That the A5 committee review and change all policies to read Dean, not Centre Manager.